

 Changshu Works	Job Description 岗位说明书	Security Level GI
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职位 Job Title:	Product Development Specialist	部门 Department:	Technical
汇报对象 Report To:	Product Development Manager	薪资等级 Salary Grade:	
日期 Date:			

职位设置目的

Purpose of Position:

- Develop new products assigned by Technical Manager. These projects are driven by the Business Plan through the PBAR (Potential Business Analysis Request) process and are executed using an APQP (Advance Product Quality Planning Process) in order to meet cost, quality, and functionality; launch schedule, manufacturing and specification requirements.
- Execute projects of cost and capacity improvement as assigned by Technical Manager.
- Provide technical support and troubleshooting to manufacturing operations.
- Provide technical support and troubleshooting to customers.
- Comply with Health Safety and Environmental policies and legislation.

首要职责

Principal Accountabilities:

- To develop and launch products in the Automotive business units.
- Technical support to internal and external customers.
- Professional Development.
- Cost / Product Improvement.
- Create and maintain BOM, Process Specs, Control Plans, and FMEA's.

监督责任

Supervisory Responsibilities:

- No direct reports
- Direct activity of technicians and plant employees during trials and testing.

学历及技能要求

Knowledge and Skill Requirements:

- B Sc. in Engineering, Science or equivalent.
- Ability to participate in and lead cross functional teams.
- Ability to successfully communicate concepts and ideas to customers, suppliers, management.
- Excellent problem solving skills.
- Thorough knowledge of managed products and customer applications.

HR Specialist	2012-5-1	1	HR Manager	2012-5-1		HR	5 Years
Monitor	Rev. Date	Rev. No.	Authorizer	Auth. Date	Expiration	Filing Location	Retention

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- Knowledge of Health Safety and Environmental policies and legislation.
- Fluent in written and spoken Chinese and English.
- Knowledge of MS Word and Excel.

EHS 责任

EHS Supervisory Responsibilities:

- Follow all CGT EHS policies and requirements
- Follow the local law and regulations
- Be trained, suggest ideas or improvement on EHS

工作环境

Work Environment:

- Office& Workshop

岗位持有者签字
Signature of Job Holder

日期
Date

主管签字
Signature of Supervisor

日期
Date